Air Handling Unit Maintenance

AHU planned maintenance: filters and pressure drop, belts, bearings, coils, dampers, drains, fans and controls.

Unit

Customer name *	
Site name	
Site address	
Job reference	
Date of visit *	_____ / _____ / _____
Time on site	_____ : _____
Time off site	_____ : _____
AHU make	
AHU model	
AHU serial number	
AHU ID / barcode	
AHU location	

Checks

Item	Pass	Fail	N/A
Filters inspected / replaced *	☐	☐	☐
Filter differential pressure within limits *	☐	☐	☐
Fan belts tension and wear *	☐	☐	☐
Bearings lubricated *	☐	☐	☐
Fan motor and drive *	☐	☐	☐
Heating / cooling coils clean *	☐	☐	☐
Condensate tray and drain clean *	☐	☐	☐
Dampers and actuators operate *	☐	☐	☐
Frost protection *	☐	☐	☐
Panels, seals and door gaskets *	☐	☐	☐
Controls and sensors *	☐	☐	☐
Hygiene, no microbial growth *	☐	☐	☐

Filter pressure drop (Pa)	
Motor current (A)	

Result

Recommendations	
Photo 1	*Attach photo or sketch*
Photo 2	*Attach photo or sketch*
Additional comments	
Engineer name *	
Engineer signature *	
Date signed *	_____ / _____ / _____
Customer name (print)	
Customer signature	

* Required