Boiler Service Record

Annual boiler service: visual checks, cleaning, seals, combustion analysis, safety devices and system pressure.

Details

Customer name *	
Site name	
Site address	
Job reference	
Date of visit *	_____ / _____ / _____
Time on site	_____ : _____
Time off site	_____ : _____
Boiler make	
Boiler model	
Boiler serial number	
Boiler ID / barcode	
Boiler location	
Fuel *	☐ Natural gas ☐ LPG ☐ Oil
Gas Safe / OFTEC registration number	

Service

Item	Pass	Fail	N/A
Visual inspection of appliance *	☐	☐	☐
Burner and heat exchanger cleaned *	☐	☐	☐
Seals and gaskets checked *	☐	☐	☐
Condensate trap cleaned *	☐	☐	☐
Fan and flue checked *	☐	☐	☐
Ignition and flame picture *	☐	☐	☐
Safety devices operate correctly *	☐	☐	☐
Gas tightness *	☐	☐	☐
Ventilation adequate *	☐	☐	☐
Controls and thermostats operate *	☐	☐	☐

Working gas pressure (mbar)	
Burner pressure (mbar)	
Max rate CO (ppm)	
Max rate CO2 (%)	
Max rate ratio	
Min rate CO (ppm)	
Min rate CO2 (%)	
Min rate ratio	
System pressure (bar)	

Result

Appliance safe to use? *	☐ Yes ☐ No
Parts replaced	
Recommendations	
Photo 1	*Attach photo or sketch*
Photo 2	*Attach photo or sketch*

Additional comments	
Engineer name *	
Engineer signature *	
Date signed *	_____ / _____ / _____
Customer name (print)	
Customer signature	

* Required