Lockout / Tagout (LOTO) Record

Isolation record for maintenance: energy sources identified, isolated, locked, tagged, verified and released.

Isolation

Equipment ID *	
Equipment name *	
Work to be carried out *	
Date *	_____ / _____ / _____
Authorised person *	
Energy sources	

Isolation points

Isolation point *	Lock number *	Isolated and locked *	Zero energy verified *

Personal locks

Name *	Lock number	Lock on	Lock off

Release

Work complete and guards refitted *	☐ Yes ☐ No
All personnel clear *	☐ Yes ☐ No
Time released	_____ : _____
Authorised person signature *	

* Required