Quality Inspection Checklist

First-off, in-process or final inspection against specification, recording measurements, results and disposition.

Inspection

Part number / product *	
Revision	
Batch / works order *	
Inspection stage *	☐ First-off ☐ In-process ☐ Final ☐ Goods in
Sample size	
Date *	_____ / _____ / _____
Inspector *	

Characteristics

Characteristic / dimension *	Specification / tolerance	Measured value	Gauge / instrument ID	Result *

Disposition

Overall result *	☐ Accept ☐ Reject ☐ Concession ☐ Rework
Comments	
Photo	*Attach photo or sketch*

Inspector signature *	

* Required