Weekly Fire Alarm Test Log

Weekly user test of the fire alarm from a different call point each week, confirming sounders and ARC signalling.

Site name *	
Site address	
Date *	_____ / _____ / _____
Time	_____ : _____
Call point tested (location / number) *	
Panel received signal? *	☐ Yes ☐ No
Sounders audible throughout? *	☐ Yes ☐ No
Alarm receiving centre received signal?	☐ Yes ☐ No ☐ N/A
Time of test	_____ : _____
Panel reset to normal? *	☐ Yes ☐ No
Faults found	
Additional comments	
Tester name *	
Tester signature *	
Date signed *	_____ / _____ / _____

* Required